

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, November 12, 2016

1. **CALL TO ORDER:** The meeting was called to order at 9:05 a.m. in the trailers.
2. **PRESENT:** Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Debra DeJonker-Berry
Guests: Debbie Abbott, Mimi Ace, Al Alfano

3. **NEW BUSINESS:**

Library Opening: The Library will open on Tuesday November 15th at 10:00a.m. There will be a ribbon cutting which will include some Eastham Elementary students and brief speeches. Set up for the opening will be on Monday the 14th at 3:00 p.m. The Hole in One Restaurant will donate food and beverages for the opening.

Preparation for Opening: The staff and a few volunteers will work through the weekend to shelve the materials from the temporary library and hopefully do some weeding. Volunteers have helped remove the trash to the dump. Sharon and Debbie will get the banner for the opening.

Copier: There is a new Lexmark copier. It does not handle 11 in x 17 in paper but the Town Hall machine will process this size paper. The copier prints, faxes, copies, scans and will have a coin box. The cost to print will be \$0.15 for a black and white copy and \$0.35 for a color copy. There is no cost to having the machine-the money the machine takes in will go to Lexmark. The printer can be accessed from an iPad or iPhone. Another copier will eventually be purchased for the Children's Room.

Dedication Date and Legislative Breakfast: The new library will be the host for the annual Legislative Breakfast scheduled for Friday February 10, 2017. The Dedication of the new library will be either Saturday February 4th or February 11th.

Other: Deb has notified the CLAMS libraries about the surplus furniture that was left in the trailers. Hopefully there are libraries able to use some of this furniture. It was agreed to remove the town seal from the dedication plaque. Deb will resend the Action Plan and would like comments returned back. A new Long Range plan should be worked on within the next year. The storage of extra carpet tiles and bluestone is a concern. Also a concern

is the storage and /or protection of all the new teak furniture during the winter months.

4. NEXT MEETING: The Mass Memorial Road Show meeting will be held on November 14, 2016. The Trustees will meet on December 10, 2016 at 9:00 a.m. in the library.
5. ADJOURN: The meeting was adjourned at 10:22 a.m.

Respectfully submitted,

Norma Marcellino